



## IBO Challenge II / IBO 2021 Country/Personal Registration Instruction Sheet

### Logging In

Each country has a unique set of ID and password to log in. The ID/password information will be sent to country coordinators by email.

### Saving Your Progress

It is possible to save your progress and resume later on. To save, please click the “Save” button on the bottom right corner of the form. A window will open, showing you the link to continue the saved form, and will ask an email, in case you want to send the link directly to your email to resume whenever you want. (***\*The email will take a few minutes to arrive, do not worry***)

### List of Required Information (COUNTRY/REGION)

Information	Mandatory?	Memo
Country/Region Name	YES	
Country/Region Coordinator's Name	YES	
Country/Region Coordinator's Email	YES	
Mailing Address	YES	Will be used for mailing event-related items (medals, gifts, etc...)

## List of Required Information (COMPETITORS)

Information	Mandatory?	Memo
<b>Section 1: Basic Information</b>		
Name	YES	Name that appears on his/her official ID
Date of Birth / Age	YES	
Country or Countries of Citizenship	YES	
Email Address	YES	Used when our volunteer reaches out the student for activities.
Current Student Status	YES	Three options: <ul style="list-style-type: none"> <li>• Student</li> <li>• Graduated from Secondary; before starting University</li> <li>• Other (specify)</li> </ul>
Size of T-shirt	YES	S/M/L/XL/XXL (Unisex Size)
Message from the Competitor	NO	We would like to gather each competitor's message (self-introduction, shout out to the IBO community and other competitors, etc.)! <ul style="list-style-type: none"> <li>• 120 characters Maximum</li> <li>• Must be written in English</li> </ul>
<b>Section 2: Exam Information</b>		
Language Used for Examination	YES	Specify one language
Any special requests related to the exam that the organizer needs to be aware of?	YES	If needed specify
<b>Section 3: Students Activities with Volunteers</b>		
English Proficiency	YES	Select the level
Access to Online Communication Services	YES	Fill out the name of online communication service(s), that the competitor will not have access to during the event.

## List of Required Information (JURY)

Information	Mandatory?	Memo
<b>Basic Information</b>		
Name	YES	Name that appears on his/her official ID
Date of Birth / Age	YES	
Country or Countries of Citizenship	YES	
Email Address	NO	
Current Institution / Job Title	NO	
Size of T-shirt	YES	S/M/L/XL/XXL (Unisex Size)
Message from the Jury	NO	We would like to gather each jury member's message <ul style="list-style-type: none"> <li>• 120 characters Maximum</li> <li>• Must be written in English</li> </ul>

## List of Required Files/Documents

Document/File Name	Submission from Competitors	Submission from Jury Members	Submission from Exam Supervisors (SUBMIT LATER)
Profile Photo <ul style="list-style-type: none"> <li>Format: jpg, jpeg, png</li> <li>Max. 2MB</li> <li>Please choose a photo that does NOT include other people.</li> </ul>	YES (Optional)	YES (Optional)	NO
Declaration and Oath Form for Competitors <ul style="list-style-type: none"> <li>Format: pfd, jpg, jpeg, png</li> <li>Max. 2MB</li> <li>Competitor's signature needed</li> <li>School Information needed</li> </ul>	YES (Mandatory)	NO	NO
Declaration and Oath Form for Jury and Exam Supervisors <ul style="list-style-type: none"> <li>Format: pfd, jpg, jpeg, png</li> <li>Max. 2MB</li> <li>Jury/exam supervisor's signature needed</li> </ul>	NO	YES (Mandatory)	YES (Mandatory; Submit in a Different Form)
Parent/Legal Guardian Consent Form <ul style="list-style-type: none"> <li>Format: pfd, jpg, jpeg, png</li> <li>Max. 2MB</li> <li>Parent/legal guardian's signature needed</li> </ul>	YES (Mandatory)	NO	NO
Jury Consent Form <ul style="list-style-type: none"> <li>Format: pfd, jpg, jpeg, png</li> <li>Max. 2MB</li> <li>Jury signature needed</li> </ul>	NO	YES (Mandatory)	NO

\* Basic Information and document of exam supervisors should be submitted through a separate registration, Exam Information Registration, that opens after 22 May 2021. This gives more time for countries to recruit and arrange exam supervisors.